

GILEAD SCIENCES, INC.
ANNUAL MEETING OF STOCKHOLDERS
APRIL 30, 2026

RULES OF CONDUCT AND PROCEDURES

Welcome to the Annual Meeting of Stockholders (the “Annual Meeting”) of Gilead Sciences, Inc. (the “Company”). We have established these Rules of Conduct and Procedures to ensure a fair, informative, orderly and constructive meeting for the benefit of all stockholders. Please observe the following:

1. The Company’s bylaws and Delaware law govern the requirements for meetings of our stockholders. The Chair of the Annual Meeting will conduct the meeting consistent with those requirements.
2. Only stockholders are permitted to submit questions or comments during the Annual Meeting. To vote or submit questions or comments, you must have held stock as of the record date of March 6, 2026, and log in as a Stockholder using the 16-digit control number provided with your proxy materials. If you have already voted before the Annual Meeting, your vote has been received and there is no need to vote again during the Annual Meeting unless you wish to revoke or change your vote.
3. We will strictly follow the Agenda as we conduct the meeting.
4. Each stockholder proponent or proxy will be asked to present their stockholder proposal. Presentations must be limited to no more than five minutes.
5. Questions or comments related to matters being voted on must be submitted in the virtual meeting portal at or before the time the matters are presented. We will address such questions or comments before voting closes.
6. After adjournment of the formal business portion, management will give a presentation about the Company’s business. At the conclusion of this presentation, the Company will address appropriate general questions or comments submitted during the meeting.
7. To allow for broad participation, each stockholder will be limited to one question or comment of reasonable length. Questions should be succinct and limited to a single topic. Multiple stockholders’ questions on the same topic may be grouped, summarized and answered together.
8. The Company may decline to address questions that are:
 - irrelevant to the business of the Company or to the business of the Annual Meeting;
 - related to material non-public information of the Company;
 - related to personal grievances;
 - derogatory references to individuals or that are otherwise in bad taste;
 - repetitious statements already made by another stockholder;
 - in furtherance of the stockholder’s personal or business interests; or
 - otherwise out of order or unsuitable as determined by the Chair or Corporate Secretary in their reasonable judgment.
9. If a matter is unique to an individual stockholder and not of general concern to all stockholders, or if a question submitted during the meeting was not addressed, the stockholder may raise the matter after the Annual Meeting by contacting the Company’s Investor Relations at (650) 574-3000 or investor_relations@gilead.com.
10. Unauthorized recording of the Annual Meeting is prohibited.

Thank you for your cooperation and for joining the Company at the Annual Meeting.